## **Creating a Coach Account and Using Your Coach Portal on the AoPS Contest Platform**



Now that you have registered your school or student for the MATHCOUNTS Competition Series, there are just a couple more steps to complete so your students can access the MATHCOUNTS practice and official competitions on the AoPS Contest Platform.

1. Shortly after registering, you will receive an email from info+contests@artofproblemsolving.com inviting you to join the AoPS Contest Platform. Click on the link within the email to accept your invitation on the AoPS website.

Hello MATHCOUNTS Coach,
You've been invited to join the AoPS Contest Platform as a MATHCOUNTS Coach for MATHCOUNTS Test School 3. Click the link below to accept your invitation:
https://www.artofproblemsolving.com/contests/accept/47cae63afbf17a9bb4f144accb2e2fdd
Please let us know if you have any trouble with the link above, or if you have any questions! You can learn more about the AoPS Contest Platform and the Coach Portal on the MATHCOUNTS Contest Platform FAQs.
Sincerely, The AoPS Contest Platform Team

2. At www.aops.com, enter a username and password to create your coach account, or if you already have an AoPS account, sign in using your existing username and password.

Welcom	e to the AoPS Contest Platform for the MATHCOUNTS Competition Serie
The registration t	or MATHCOUNTS Test School 3 to participate in the MATHCOUNTS Competition Series has been processed by MATHCOUNTS.
If you have an Ac	PS account, please sign in to access your Coach Portal and invite students.
SIGN	IN
Create an A	NoPS Account
If you do not hav	e an AoPS account, complete the form below to set up an AoPS account that will allow you to access the Coach Portal.
Email Address	coach@mathcounts.org
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Username	Cosen i
Password	•••••
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Terms: This servi registration proci choose their own MATHCOUNTS a It is your and you have the authorit school-authorize	on is provided exclusively to you and your school for use as part of your school's activities with MATHCOUNTS. As part of each student's contest one, we will oblicat information including the student's name, parking queries (thrinking, parent phone, and home address, and the student include) dentifying outcomers. We will also collections table in other work to contest system. This data is the you con contest system. This data is the provided rest system will be addressed to your part of this service, we will not use its information for any parsae other than to provide this service, useget a described in our Privacy Policy, school responsibility to comply with the Oblication School Privacy Policy contest. ALCOMPA, how much as a paget for the service, useget a described in our Privacy Policy to service as an agent for the school for purposes of the contest and are providing consent for students to access this service on behalf of a school if actuational provided in the school for purposes of the contest and are providing consent for students to access this service on behalf of a school if actuational provided in the school for purposes of the contest and are providing consent for students to access this service on behalf of a school if
By accessing or u	using our websites or services, you consent to the above, Privacy Policy and Terms of Use (collectively, the "Terms and Conditions").

Copy the Student Invitation Email Link listed on your Coach Portal and email it to any students you would like to invite to join your school on the Contest Platform. You can invite your *registered competitors* (the number you paid to register; between 1-12) plus *additional students* (up to 50). All students (registered and additional) may participate in the Practice Competitions. Only registered competitors are eligible to participate in the Chapter Competition.



4. From your Coach Portal you have the ability to:

- View a list of the students who have created student accounts and joined your school on the Contest Platform.
- Select the students (between 1-12) who will represent the school in the Chapter Competition.
- View your students' results from MATHCOUNTS practice competitions and the Chapter Competition.
- Create teams of 4 students to participate in unofficial Team Rounds.
- View problems, answers and solutions for MATHCOUNTS competitions.

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If you have any questions or difficulties accessing your Coach Portal, please email us at info@mathcounts.org.