

NATIONAL COMPETITION DIGITAL INFORMATION BOOKLET

2024 RTX MATHCOUNTS® National Competition
Washington, DC ▪ May 11 - 14, 2024

This booklet contains all of the information needed for students, coaches and guests planning to attend the 2024 RTX MATHCOUNTS National Competition. After reading this booklet, please visit www.mathcounts.org/nationalcompetition and complete the appropriate online registration. **Every individual planning to attend the National Competition must complete an online student, coach, coordinator or guest/guest volunteer registration.**

It is important to point out that there are three types of attendees for whom this Information Booklet is intended. Before reading the booklet, you should determine to which group you belong. They are as follows:

Competing Students

(also referred to as Students) - These are the 224 Mathletes® who were chosen at the State Competitions to represent their state at the National Competition. If this is you, congratulations on this remarkable accomplishment! Each state has four students per team.

Official Team Coaches

(also referred to as Coaches) - This is the group of 56 Coaches selected to lead each of the state teams. Your remarkable leadership earned you this spot on the state team, and we will call upon you to lead your team throughout the weekend. **Each state can have only one official coach** - there are no exceptions to this rule!

Guests

This group consists of everyone else! Whether you are a family member, friend, assistant coach, coordinator, or other enthusiastic supporter of the program, we are happy to have you join us for this event.

TRAVEL ARRANGEMENTS

Students/ Coaches:

After the State Competition, the state coordinator will take your information from the State Team Information Sheet and work with the MATHCOUNTS National Office to make your travel arrangements. Teams close enough to drive will do so; all other teams will fly to the National Competition. Tickets will be purchased through ATC Travel, and **each student and coach will have an e-ticket sent to them with the flight information within two weeks of the State Competition. If you have not received your e-ticket within two weeks of your State Competition, please contact your state coordinator.** Teams will arrive on Saturday and return home on Tuesday. All flights will arrive and depart from Reagan National Airport. If flights do not allow a team to arrive by 5:00 PM on Saturday, teams will be allowed to travel on Friday, with the cost of Friday's hotel and early meals paid by MATHCOUNTS. Please note that if teams approved for early travel opt to arrive before Friday, the team will be responsible for any hotel and meal costs incurred before Friday. (Early arrival is available for other teams, but they too must cover additional hotel and meal costs.) Every effort will be made to make reservations so that the students and coach travel together.

Guests:

Guests are responsible for their own travel arrangements. For your convenience, you may make your airline reservations with ATC Travel, which is booking all team travel. You may call ATC Travel at **(800) 458-9383** Monday through Friday, from **8:30 AM - 5:00 PM EST** or email them at mathcounts@atcmeetings.com (be sure to reference MATHCOUNTS and the team state in the subject line). ATC Travel will try to coordinate your travel with the team's travel if space allows.

Important travel notes: *Tickets are non-refundable. Changes made after ticketing may result in penalties imposed by the airlines, which will be the responsibility of the traveler. At the airport, please be sure to have your e-ticket confirmation and photo identification available to receive your boarding pass.*

AIRPORT TRANSFERS

Students/ Coaches: Ground transportation to and from your home airport is each individual's responsibility. For teams arriving on Saturday, complimentary airport transfers will be arranged to the Westin Washington DC Downtown. Uniformed MATHCOUNTS representatives will greet teams at the baggage claim areas and direct teams to the MATHCOUNTS shuttle. For teams arriving Friday or earlier, the team will be responsible for making its own way from the airport to the hotel. On Tuesday, MATHCOUNTS also will provide complimentary departure shuttles from the Westin Washington DC Downtown to the airport.

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Guests: Space permitting, guests may purchase seats on the shuttles that will transport the teams to and from the hotel. Guests may purchase seats on the shuttle by completing the appropriate section on the online Guest/Guest Volunteer Registration Form.

HOTEL ARRANGEMENTS

The Westin Washington DC Downtown is the headquarters for the 2024 RTX MATHCOUNTS National Competition. Its address is 999 Ninth Street NW, Washington, DC 20001. Telephone: 202-898-9000. All MATHCOUNTS events will be held in the Westin unless otherwise noted.

Students/ Coaches: The national office will make reservations for students and coaches on a double occupancy basis. Rooms will be assigned according to gender. **Students will be roomed with other students.** Team members may not always be roomed with their teammates. Room and tax for students and coaches will be billed to the master account. Students and coaches are responsible for their incidental personal expenses. An imprint of the coach's credit card may be required at check-in to cover incidental expenses of the team.

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Guests: Hotel accommodations are the responsibility of each guest. A block of rooms has been reserved at the Westin for MATHCOUNTS guests at a special rate of \$239 per night plus 14.95% room tax. Make your reservation directly with the hotel by calling the reservation line at 800-236-2427 or use the online reservation service available on the online registration at www.mathcounts.org/nationalcompetition. Be sure to identify yourself as part of the MATHCOUNTS room block when reserving your room.

MEALS

Students/ Coaches: Team meals are planned and begin with a buffet dinner at the Westin on Saturday and conclude with breakfast on Tuesday. Teams are required to show their badges for entry to the dining areas.

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Guests: Guests who wish to dine with the students and coaches may do so for selected meals and may purchase admission to meals on the Guest/Guest Volunteer Registration. Guests will be provided with tickets for the meals they purchase when they check in at the MATHCOUNTS Registration Desk at the Westin. No guest will be allowed into the dining areas without a ticket.

SUNDAY & MONDAY

Students/ Coaches: During the National Competition, teams will be free to sightsee local DC attractions on Sunday after the written competition and on Monday afternoon prior to the MATHCOUNTS Party that evening. Students and coaches will be provided with money to cover the cost of meals on Sunday. Information on popular Washington, DC sites will be available at the MATHCOUNTS Registration Desk at the Westin Washington, DC Downtown.

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Guests: Guests will be responsible for making their own arrangements for transportation and incurring any costs associated with local DC attractions for Sunday and Monday.

WHAT TO DO WHEN YOU ARRIVE AT THE HOTEL

Students/ Coaches: MATHCOUNTS registration will open at 10:00 AM on Saturday at the MATHCOUNTS Registration Desk at the Westin. The Registration Desk will be open daily and can be reached through the hotel switchboard. The coach should check in at the MATHCOUNTS Registration Desk (*not* the hotel registration desk). Coaches will receive packets for each team member that contain name badges and other information. Name badges should be put on immediately and worn at all times inside the hotel.

Room keys for teams also will be distributed at the MATHCOUNTS Registration Desk after 3:00 PM on Saturday. A hospitality room will be available to teams arriving before 3:00 PM.

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Guests: Guests may check in at the MATHCOUNTS Registration Desk any time after 10:00 AM to receive their MATHCOUNTS name badges, meal tickets (if purchased), and other information. Guests who have booked rooms at the hotel must check in at the hotel registration desk in order to get their room keys. Check-in time at the hotel is 3:00 PM. Guests who drive to the competition may park on site for \$48.00 (overnight) plus tax per day.

EXPENSE POLICY

Students/ Coaches: Airline tickets, hotel room and tax, and all meals will be covered by MATHCOUNTS. All incidental personal charges are the responsibility of the person incurring the expense. Incidental charges include, but are not limited to, telephone, luggage fees, room service, and food and beverage other than meals listed on the schedule of events. Incidental charges must be paid at time of check-out and will be guaranteed with the coach's credit card upon check-in.

Student Spending Money: Parental discretion is recommended. It is safe to assume that the most ordinary purchases tend to be more expensive away from home. This rule of thumb is applicable to the Washington, DC area. Students will likely need some touring money while visiting DC and may wish to purchase souvenirs or snacks throughout the weekend.

STUDENT CONDUCT

Students/ Coaches: All students must conduct themselves in an appropriate manner while attending the National Competition. **Students are the responsibility of and remain under the direct supervision of their coaches throughout the weekend.** Students must be in the company of adult chaperones at all times.

Group activities during the competition weekend have been carefully planned for the enjoyment and benefit of all students. **Students and coaches are expected to attend all MATHCOUNTS activities.** Illegal substances will not be permitted. Any infraction of this student conduct code could result in dismissal from the National Competition at the individual's expense. Coaches, parents and guardians should stress to students the importance of adhering to the rules.

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Students/ Coaches/ Guests: MATHCOUNTS will host its events in accordance with all federal, state, and local COVID-19 requirements in place May 11-14, 2024. MATHCOUNTS has the authority to impose additional mandates if it deems them necessary closer to the event dates. (This could include a mask mandate or a no-exemption policy should Washington, DC institute vaccination requirements.) It is the responsibility of all students, coaches and guests to ensure they (1) understand and comply with the Washington, DC COVID-19 restrictions/mandates *in place at the time of the event* and (2) understand and comply with any additional requirements MATHCOUNTS communicates leading up to and during the event. Failure to do so may result in their dismissal from the competition at their own expense. MATHCOUNTS will notify participants if there are any changes to the policy described here.

Dress code: *Casual dress is appropriate for all events. The temperature in Washington, DC is warm in the spring. In May, the average high temperature is 75°, and the average low is 55°. Certain indoor venues, however, can sometimes be a bit chilly, so during the competition itself we suggest dressing in layers that can be removed if desired.*

MONDAY NIGHT - MATHCOUNTS PARTY

Students/ Coaches: On Monday night, MATHCOUNTS will celebrate the achievements of the students and coaches at the National Competition with an evening of music, games and other fun activities. A buffet meal featuring kid-friendly fare will be provided.

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Guests: Guests will have the opportunity to purchase admission to this event on the Guest/Guest Volunteer Registration.

FREQUENTLY ASKED QUESTIONS

What do I have to do now to complete my registration?

Students (with the help of their parents/guardians) should complete and submit the online Student Registration. Coaches should complete and submit the online Coach Registration. Guests should complete and submit the online Guest/Guest Volunteer Registration. Students and coaches - remember to send in your pictures for the yearbook! All online registrations can be accessed at www.mathcounts.org/nationalcompetition.

Who should I contact if I have any questions?

For general questions, you should contact your state coordinator. If you have a question regarding registration, please contact the MATHCOUNTS National Competition Registration Office at 888-408-8190 or mathcounts@conferencedirect.com.

How can I check to see if my child has arrived on site? Who should I call if I have any questions during the competition?

Parents or guardians who would like to call their children during the competition may do so by calling the Westin Washington, DC Downtown at 202-898-9000 and ask to be connected to the child's room. If you want to check to see if your child has registered, you may call the Westin and ask to be connected to the MATHCOUNTS registration desk. It is also recommended that you get the phone numbers for your child's state coach and state coordinator.

What should I pack?

In addition to the normal items you would bring when traveling, be sure to bring a camera, cell phone, umbrella, calculator (and extra batteries), prescription medication (if necessary), money, photo identification, comfortable shoes or sneakers to walk in, a photo of your vaccination card (if you have one) and a good luck charm!

SCHEDULE OF EVENTS

(All events will be held at the Westin Washington, DC Downtown unless otherwise noted. Schedule is subject to change.)

SATURDAY, MAY 11

Morning/Afternoon	Arrivals
10:00 AM - 7:00 PM	MATHCOUNTS Registration
3:00 PM or later	Team room key pick-up
3:00 PM or later	Hotel check-in for guests
6:00 - 8:00 PM	Buffet dinner for students and coaches
6:15 - 7:00 PM	Coaches meeting (Mandatory meeting for official state team coaches)
8:00 PM	State Team meetings
10:00 PM	Lights out!

SUNDAY, MAY 12

7:30 - 8:30 AM	Buffet breakfast
8:45 - 11:15 AM	Written Competition (Closed to the public)
9:30 - 10:30 AM	Seminar: Preparing Strong Math Students for College and Careers *

SUNDAY, MAY 12, CONT.

12:00 -	State teams on own
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MONDAY, MAY 13

7:45 - 8:45 AM	Buffet breakfast
10:00 - 12:00 PM	Countdown Round *
12:30 - 1:30 PM	Buffet Lunch
6:00 - 8:00 PM	MATHCOUNTS Party
10:00 PM	Lights out!

TUESDAY, MAY 14

Morning/Afternoon	Departures
6:00 - 8:00 AM	Buffet Breakfast for students and coaches
12:00 PM or earlier	Guest hotel check-out

* Open to all registered guests